

2 DEC 1963

MEMORANDUM FOR: Deputy Director for Support
SUBJECT : Current Interest Items

1. Early Retirement

We met with Mr. Ruddock and Mr. Brown of the Civil Service Commission on 26 November for further discussions of our cost estimates. [REDACTED] accompanied us to explain in greater detail the recent report of the Treasury Actuary on the Foreign Service Retirement Fund. At the conclusion of the meeting, Mr. Ruddock indicated that we could be assured that they would not "torpedo us" if Mr. Darden of the Senate Committee should contact them and that their comment would probably be along the lines that this is not the way that CSC would have done it but that they were in no position to prepare cost estimates covering our proposed system.

2. Return of Premiums to UMFIC Policy Holders

Based on our present work plans, the return of premiums paid by UMFIC policy holders for the period 1 July 1962 through 31 July 1963 will be completed so that checks will be issued during the week of 9 December.

3. Fund Drive

As of 27 November 1963, USF pledges totalled \$109,574.75, 102.8% of goal. Contributions to PEAS totalled \$13,856.47.

4. Change in Duty Hours for Salary & Wage Division and Washington Personnel Office.

These offices have been on a 9:00 to 5:30 shift but because of various circumstances have changed their working hours to 8:30 to 5:00. With particular reference to WPO, most applicants would prefer interviews early in the day rather than later. In the case of SWD, Classification Officers returning to the office from Headquarters Building must ordinarily leave Headquarters by 4:00 p.m. if they use the shuttle bus.

5. [REDACTED]

As you may know, [REDACTED] was granted an extended period of Leave Without Pay to permit him to serve on special assignment for a Congressional committee. [REDACTED] is scheduled to return to duty 30 December and will be reassigned to the O/HB rather than going back to his previous position in OSI.

DOCUMENT NO. [REDACTED]

NO CHANGE IN CLASS. [REDACTED]

X DECLASSIFIED

CHANGED TO: TS S C

NEXT REVIEW DATE:

/s/ Bennett D. Echols AUTH: HR-70-9

Bennett D. Echols
Director of Personnel

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Excluded from automatic
downgrading and
declassification

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Approved For Release [REDACTED]

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